



## Partners in Education/FERPA Student Release of Confidential Information

I, \_\_\_\_\_, give permission to the administrative staff of Student Life, Registrar's Office, Financial Aid, and the Business Office of Tennessee Wesleyan University to release my grades, financial aid, student account records, and/or discipline records to any individual who is able to produce the code specified below. This signed release will be filed with my academic records in the Registrar's Office and will remain valid until a Non-Release of Confidential Information Form is signed.

*(The individual must be able to provide the code provided by the student below at each request.)*

Code (single entity, any combination of letters or numbers):

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

Date Received by Registrar's Office: \_\_\_\_\_ Processed by: \_\_\_\_\_

**\*Please note that if multiple forms are filed by the student, the university will refer to the most recently submitted release form. This form remains in effect until a Non-Release form is completed. Any changes to this form or the completion of the Non-Release form must be done in person at any of the administrative offices at TWU.**

*The Family Educational Rights and Privacy Act (FERPA) (20 W.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level.*